

MINUTES of a Finance Committee Meeting of Tatsfield Parish Council held on the 10th October 2024 in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG commencing at 7.00 p.m.

Present: Mr Jason Syrett (in the Chair) Ms Kim Jennings Mr Simon Cook

In Attendance: Samantha Head (Clerk)

And 0 parishioners.

The meeting commenced at 7.07 p.m.

1. Election of Chair

Nominations for Chair of the Finance Committee were requested from members. Kim Jennings proposed Jason Syrett and this was seconded by Simon Cook. The vote was unanimous.

048F/1024 Jason Syrett was therefore elected Chairman of the Finance Committee for 2024-25.

2. APOLOGIES

049F/1024 David Pinchin had sent his apologies. These were received and accepted by members.

3. DECLARATIONS OF INTEREST (relating to items on the agenda)

None

4. Approve and sign the MINUTES of the previous meeting held on 30th November 2023

050F/1024 It was resolved that the minutes reflected a true and accurate record of the meeting held on 30th November 2023. They were duly signed by the Chair.

5. External Auditor's Report

The Clerk reported that the audit had been passed with no matters to raised. The Clerk confirmed that all documents were published on the Parish Council website ahead of the statutory deadline.

6. Review of current year spend

Members reviewed the current YTD spend. In the review, members noted that there was a significant increase in capital expenditure. This was due to the picnic area revamp – the expenditure for which was covered by a grant from Your Fund Surrey – Small Communities grant. The Finance Committee felt that on balance the YTD spend was fairly balanced and appropriate for the first half of the financial year.

7. Preliminary discussion of priorities for future spending

Members reviewed expenditure for 2025-26. Members made minor adjustments to some of the figures suggested by the Clerk which had been based on the previous year's spend and YTD expenditure. Members also suggested the following budget line expenditure:

4110 Capital Expenditure 6,000

4230 AMB building maintenance 3,000

4233 Car park expenditure 250

4265 Christmas Lights 750

Furze Corner 10,000

8. Preliminary discussion on Precept figure for 2025-26

Members discussed the Precept for 2025-26. Members suggested a Precept figure of 66,000.

9. Review of Parish Council's Grant Awarding Policy and set deadline for grant applications for financial year 2025-26

051F/1024 Members agreed to keep the grant awarding policy unchanged and to open up grants to all village groups and organisations. Deadline for applications to be 8th November.

10. Items for Discussion or Referral to Future Agenda

None

11. Date for next meeting

Thursday 21st November 7pm

The meeting closed at 8.20 p.m.