

MINUTES of a Meeting of Tatsfield Parish Council held on the 11th October 2021 in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG commencing at 8.00 p.m.

Present: Ms Kim Jennings (in the chair)
Mr Jason Syrett Mr Ian Hayman Mr David Pinchin Mr Ashley Clifton

In Attendance: Samantha Head (Clerk)
Cllr Becky Rush (part)
Cllr Martin Allen

And 1 parishioner

The meeting commenced at 8.00 pm

1. APOLOGIES

3407/1021 Alex Davies and Stephen Mittens had sent their apologies. These were received and accepted by members.

2. DECLARATIONS OF INTEREST (relating to items on the agenda)

3408/1021 Jason Syrett declared an interest in item 10a – Tatsfield Green, Boundary Dispute. He took no part in the discussion for this item.

3. Approve and sign the MINUTES of the previous meeting held on 13th September 2021

3409/1021 It was resolved that the minutes reflected a true and accurate record of the meeting held on 13th September 2021. They were duly signed by the Chair.

4. Public Participation

- When would grant applications be allowed for village organisations?

5. Officer's report

- The Clerk had submitted an ACV for 1 The Parade.
- The Clerk had resolved the issues with the PC's planning comments not being uploaded onto the planning page.
- The Clerk had submitted the PC's VAT reclaim form for period 01/04/2021 – 30/09/2021.

6. PLANNING:

(a) Planning Team for October: Kim Jennings and Alex Davies

3410/1021 It was resolved that the planning team for October would be Kim Jennings and Alex Davies.

(b) To determine the Parish Council's position on Appendix A:

TA/2021/1417/TPO 17 Shipfield Close, Tatsfield TN16 2AU

T1: Ash Tree, reduce back 4 large canopy areas by 5 metres, leaving a residual overall height of 18 metres and a canopy width of 12 metres.

Planning consent has already been granted by TDC on 21st September 2021.

3411/1021 Comment: Already approved. No action.

TA/2021/1374 Tatsfield Court Farm, Clarks Lane, Tatsfield TN16 2JU

Demolition of existing stables and hay store and erection of replacement stables.

The site is located within the Green Belt AGLV and AONB. This application is for the replacement of an existing row of stables and a hay store to the south of Clarks Lane. The footprint of the building is broadly the same as the existing. The design is simple and traditional and would not in our opinion cause harm to the AGLV/AONB.

3412/1021 Comment: No comment

TA/2021/1125 Charmwood, Greenway, Tatsfield TN16 2BS

Variation of condition 2 (Approved plans) of planning permission ref: 2018/2481 (Erection of two-storey 4-bed dwelling with associated parking and amenity space) to allow for the grey render to be changed to cream coloured render, alternative location for the air source heat pump and a Eucalyptus tree will be planted at entrance instead. (Amended description)

The Parish Council have previously commented on this application in September 2021. The revised information now reinstates the Air Source Heat Pump that was previously commented on by TPC.

3413/1021 Comment: No further comment.

TA/2021/1606 Ty Canol, Old Lane, Tatsfield TN16 2LH

Formation of loft conversion with rear dormer. (Certificate of Lawfulness for Proposed Use or Development).

Ty Canol is the middle-terraced house of a group of 3 on Old Lane, located within the Green Belt outside of the defined village overlooking Tatsfield Green.

This proposal seeks to convert the existing loft space adding three rooflights to the front elevation and a box dormer to the rear elevation. This forms one additional bedroom and an en-suite bathroom.

The ridge line is retained as existing.

The house has no other listed planning history.

3414/1021 Comment: No comment

TA/2021/1352 5 Shipfield Close, Tatsfield TN16 2AU

Erection of two-storey side extension. (Amended plans) (Amended description)

The property is within the Defined Village.

TPC reviewed this application in September 2021 and concluded they had no comment to make.

These revised plans extend the width of the extension slightly and enlarge the en-suite at first floor level, now adding a gated/walled passageway at ground floor level where it was previously cantilevered over.

The design is broadly similar the previous proposal and, if anything, tidier in design terms.

3415/1021 Comment: No comment

TA/2021/1172 Willowood, Ricketts Hill Road, Tatsfield TN16 2NG

Resurfacing of existing crossover.

This is for the replacement of the existing vehicle cross over from tarmac/loose chippings to grey brick paviours on Surrey County Council land.

3416/1021 Comment: No comment

KCC/SE/0495/2018 Covers Quarry, Westerham, Kent

Stabilisation and restoration of Covers Farm Quarry using imported engineering materials to restore the site to grassland, including landscape planting and an ecological receptor area together with a temporary road and ancillary buildings. (Ratification)

The PC received the following correspondence on 14th September 2021 from KCC:

I write further to the Parish Council's previous responses to the proposals to restore Covers Quarry. The Applicant has agreed to amend the proposals such that they would be prepared to limit the number of HGVs using the B2024/B269 to 10 two-way trips per day. They have also confirmed that all such vehicles would be fitted with GPS tracking devices. It would be possible to secure the above by a planning condition in the event that planning permission were granted.

I would be grateful if you would let me have any further comments you may wish to make and confirm whether this alters the views of the Parish Council.

Members had agreed a response and this would need to be ratified.

3417/1021 Comment: Tatsfield Parish Council wishes to reiterate that, as referenced in its previous objections, it does not support this application as in its opinion the B2024 Clarks Lane is wholly unsuitable for any routine HGV lorry movements particularly given that the route includes the hill and sharp bend approaching Pilgrims Way. Use of such a route by HGVs would represent a severe danger to other road users. Not only would this impact the road surfaces, further accelerating their deterioration, it would also increase the damage to the local environment but quite simply these country roads would not be able to support the proposed volume of traffic, even at the recently suggested reduced rates.

3418/1021 The Clerk was requested to inform Tandridge Planning of the Parish Council's decisions.

7. Finance:

(a) Finance Team for October: Kim Jennings and Alex Davies

3419/01021 Alex Davies was absent and so it was resolved that the Finance Team for October would be Kim Jennings and David Pinchin.

(b) Authorise payments (including authorisation of Internet banking) detailed in Appendix B

3420/1021 Items on Appendix B were duly approved. Payments and supporting invoices were checked and signed by members of the Finance Team for October.

(c) Items requiring expenditure:

- Able Electrical: carpark lighting bollards – decommission drivers and replace with LED bulbs, replace cable feeding timer photocell, replace x3 bulbs in car park street lamps (not working): £218.74 + Vat
- CPRE – Membership renewal - £36.00
- Able Electrical – replacement drivers for x2 street lamps in car park - £113.94 +Vat

3421/1021 Members resolved to approve all the items listed for expenditure.

8. Notified Items

(a) Remembrance Service – 13th November

Dave Bishop had publicised the Remembrance Service in the recent Parish Magazine. The event was scheduled to be held between 10:30 and 11:15 in the village centre around Memorial Green. The Clerk had submitted the Road Closure Order and had highlighted to TDC (and SCC) the issues experienced in previous years with the bus companies not notifying the bus drivers of the closure order.

Dave Bishop had requested a grant of £600 for the event.

3422/1021 Members approved the grant request.

(b) Christmas Light switch on – 1st December

Able Electrical Ltd had carried out a check on the Christmas Lights. All but one string of lights was working. This was being further investigated.

3423/1021 Members agreed that the Christmas lights would be switched on 1st December at 4pm.

(c) Review of contract to cut Tatsfield Green – Nick Dance

Nick Dance had carried out the additional sight line / meadow cuts on Tatsfield Green on behalf of the PC for many years. The costs had not been increased for many years and contract had always been run very well.

3424/1021 Members agreed to continue the Tatsfield Green grass cutting contract.

(d) Chartwell Cancer Trust – Room 3 lease (Under Part 2)

This item would be discussed under Part 2.

(e) Emergency Plan – annual review

Ian Hayman and the Clerk had reviewed the plan and confirmed that all volunteers listed were happy to continue to be included. A few minor updates had been made to the plan. The Clerk had notified TDC that Ian Hayman and Ashley Clifton were continuing as Snow Angel coordinators. The Clerk had drafted / agreed and signed the new 2-year gritting contract with Church Farm Services.

3425/1021 Members agreed to adopt the latest version of the Emergency Plan.

(f) Parishioner request – Asset of Community Value – The Grasshopper Inn

The Parish Council had received a request to consider submitting an ACV application for The Grasshopper Inn. Members discussed the request and noted that as The Grasshopper Inn has extant permission as a hotel, it would not meet the criteria for an ACV.

3426/1021 Members therefore declined the request.

(g) Your Fund Surrey – Picnic bench project

Alex Davies had circulated details of the picnic benches to members.

3427/1021 Members agreed to order the following: x1 bench for wheelchair access and x6 standard benches in brown, to be placed on the green in the area outside Sheree's Tea Room and behind the old bus shelter (x2 benches to go on the green outside the WMC) and x1 bench for wheelchair access and x2 standard benches in green, to be placed near the children's play area. It was further agreed to order the 10mm chains, padlocks and ground anchors. In order to meet the minimum requirements of Your Fund Surrey, it was further agreed to purchase bike racks to be positioned behind the old bus shelter and possibly recycled plastic planters for around the village noticeboard (subject to costs)

(h) Clerk's Appraisal (Under Part 2)

This item would be discussed under Part 2.

(i) Platinum Jubilee – tree planting

Kim Jennings had received a request from Jon Allbutt to discuss the possibility of being involved with a tree planting initiative to celebrate the Platinum Jubilee. TIB had gathered seedlings (mainly Oak and Beech) and they were being nurtured at the allotments, ahead of planting next November. TIB would like to plant some of the seedlings on PC-owned land.

3427/1021 Members agreed to support the initiative and possibly a commemorative Oak / Beech (TBC) on Tatsfield Green, however, the PC would need to have a formal plan of locations for planting before final agreement could be given.

9. Reports from County Councillor, District Councillor, Village Organisations and External Organisations

a) County Councillor

Cllr Rush gave the following report:

- The new PCC, Lisa Townsend, will visit Tatsfield on 13th December. Kim Jennings, David Pinchin, Becky Rush, Martin Allen would attend the meeting. It was suggested the Speedwatch members, the co-ordinator of NW in Tatsfield and the school head teacher all be invited.
- The 'yellow lines' consultation had begun. Site visits were being carried out by the parking officer. The recommendations from the site visits would then be sent to the Local Committee and then opened for public consultation. BR was asked if she could facilitate a meeting between the parking officer and the PC.
- BR noted that she had not yet received an invitation to the Remembrance Service. Kim Jennings said that Dave Bishop was organising and sending out invites but there had been a small delay and it should be sent out soon.
- Wildflower verges / Blue heart scheme – this is being trialled in Warlingham where verges are left uncut to become bee corridors and encourage wildlife. They are demarcated with blue hearts which have been decorated by local children. An application to the Community Fund can be made for the hearts.

b) District Councillor

Cllr Allen gave the following report:

- Cllr Allen apologised for not sending a report for the PC's September meeting.
- TDC's grant payments for the summer 2021 ARGS was now closed. Monies have been paid / will be paid to various Tatsfield businesses as part of a district wide total of £3.91m so far. A further scheme will be opened probably at the start of November 2021.
- TDC's new CEO has very quickly picked up the many problems arising at TDC, not least the lack of Heads of Resources and Planning. Recent interviews for the HoP position resulted in an offer being made but the host authority upped the wage scale and so the offer was declined.
- The CEO has agreed to attend a meeting in Tatsfield on 11th November 9am – 1pm – all welcome to attend.
- Concerns re the 2nd runway proposal at Gatwick. An officer / councillor working group has been set up.
- The Grasshopper Inn – it is currently unclear if the function room relocation constitutes a planning consideration. If the PO is minded to approve the application, Cllr Allen has requested that it is sent to planning committee.
- Cllr Allen has asked SCC why drain clearing was carried out along Paynesfield Road at 11pm recently.
- Cllr Allen listed the jobs outstanding: white lines at Crossways and at the junction of Lusted Hall Lane and Ricketts Hill Road, the direction sign at the Clarks Lane / Approach Road junction, removal of the debris from the Crossways Court fire.

- There is continued correspondence between David Winstanley, David Pinchin and Martin Allen. It would appear, from information given at recent meetings, that the 2nm does not reach the south of Tatsfield and that the NSA ends at Ship Hill.
- c) **Village Hall Management Committee**
There was no report other than that the VH was now fully open and bookings were full or very nearly full. Covid advice is now just that – advisory.
- d) **Neighbourhood Plan**
Jason Syrett gave the following report:
There have been no meetings of the Neighbourhood Plan steering group in the past month. The next meeting is scheduled for 20th October 2021.
In addition, four members of the Steering Group including Jason Syrett from Tatsfield Parish Council met with the applicants for 1-2 The Parade, Westmore Green on 6th October 2021 in the WI Hall. They had requested a pre-application meeting at which they wanted to share their revised emerging designs with the NP team. The site is one of those which was considered for housing in the Call for Sites.
At this meeting the applicants presented the revised designs for the two proposed residential units on the land behind the village shop. The bulk and mass of the proposals have been reduced and redesigned to respond to the previous points of refusal by Tandridge District Council. Questions and clarifications were made to better understand the proposals.
The applicants advised that they would likely be submitting their new application during October 2021.
- e) **Fairtrade**
This report was deferred until the next meeting.
- f) **Police**
The Clerk had emailed PC Tom Warwick and PC Christian Mansfield to advise of the PC meeting and ask whether one could attend or send in a report. The Clerk had received the following from Rupert Kelley: He is now back at Caterham P/S on light duties and passes his best on to all those in Tatsfield. In late September, x2 properties in Old Lane had attempted entries on their remote garages, padlocks were cut but no access gained. In early October, a visitor had the number plates stolen from their parked car from outside a property on Old Lane. In late September, an elderly resident experienced an attempted fraud by message (pretending to be a family member) but no money was sent.
David Pinchin, following considerable difficulties in contacting PCs Warwick and Mansfield and had written to the Borough Commander, Karen Hughes.

10. Parish Council Land/Property

- a) **Tatsfield Green**
 - Boundary Dispute (Under Part 2)
This was discussed under Part 2.
- b) **AMB**
 - Redecoration – Kim Jennings noted that lots of redecoration had been completed but there was still some way to go (toilets, kitchen and ante room). The Finance Committee would be looking at the available budget at the meeting scheduled for the following week.
- c) **Shaw Road Triangle**
 - Fencing – The post and wire fence had come down, in many places because the wooden posts had rotted away. The Clerk to check if it is still a requirement to keep the area fenced – if so, then quotes for the work would be obtained.

11. Meetings to attend/ correspondence

Clerk to attend the SALC AGM and conference on 12th October.

12. Matters for reporting or inclusion in a Future Agenda

None

Final public participation:

- THS

The meeting closed at 10.06 pm

The next Parish Council meeting would be held on Monday 8th November 2021 at 8pm.

