

MINUTES of a Finance Committee Meeting of Tatsfield Parish Council held on the 22nd November 2021 in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG commencing at 8.00 p.m.

Present: Ms Alex Davies (in the Chair) Mr Jason Syrett Mr David Pinchin

In Attendance: Samantha Head (Clerk)

And 0 parishioners.

The meeting commenced at 8.04 p.m.

1. APOLOGIES

107F/1121 Kim Jennings had sent her apologies. These were received and accepted by Members.

2. DECLARATIONS OF INTEREST (relating to items on the agenda)

None

3. Approve and sign the MINUTES of the previous meeting held on 18th October 2021

108F/1121 It was resolved that the minutes reflected a true and accurate record of the meeting held on 18th October 2021. They were duly signed by the Chair.

4. Review Asset Register

The Clerk had spent some time on rewriting the PC's Asset Register so that it was presented in a more user-friendly format.
109F/1121 This was agreed by members and signed by the Chairman.

5. Grant requests 2022-23

The Clerk had prepared a summary of all requests received and those anticipated during 2022-23.

The Clerk had circulated the full submissions to members ahead of the meeting.

Requests received:

Not So Young – has requested £282 to cover or part cover the costs of a trips to the Curzon Cinema in the Village Hall, to include refreshment bags.

110F/1121 Members agreed the grant request of £282.

Parish Magazine – has requested £750 towards the production / printing costs of the magazine.

111F/1121 Members agreed to the request for a £750 grant.

Composting Group - has requested £625 to cover the cost of servicing the shredding machine and the mower.

112F/1121 Members agreed to the grant request of £625.

TIB – has requested £1,200.

113F/1121 Members agreed the grant request of £1,200.

There are other grants made by the Parish Council throughout the year:

TACG – insurance. This year's insurance had cost £145.

114F/1121 Members agreed to set aside £145 to cover the insurance next year.

Remembrance Service – A Dave Bishop organised event, funded by the Parish Council. Estimated to be £650 (this year's cost)

115F/1121 Members agreed to budget £650 towards the Remembrance Service costs.

Christmas Carol Singalong - A Dave Bishop organised event, funded by the Parish Council. Estimated to be £350 (this year's cost).

116F/1121 Members agreed to budget £350 towards the Christmas Carol Singalong costs.

Citizens Advice, Oxted – CA does not usually submit a grant request until late spring and does not ask for a specified amount. In recent years, the Parish Council has granted £250. However, Jason Syrett had attended the AGM in September and reported that the organisation's finances were in good shape.

117F/1121 Members agreed a possible grant of £50 to CA Oxted.

6. Budget 2022-23**a) Check over final draft budget and approve for submission to full council**

118F/1121 Members resolved to set the Neighbourhood Plan budget line (4291) for 2022-23 at £500.

119F/1121 Members resolved to set the Aileen McHugo Building Maint/R budget line (4230) at £5,000.

This would leave a surplus of £8,855 in the budget.

120F/1121 Members resolved to move £8,000 into reserves to replace monies used for tree works in 2021/22.

121F/1121 Following the above amendments, members approved the budget for 2022/23.

b) Agree Precept figure to submit to full council for approval

122F/1121 Members resolved to set the Precept for 2022-23 at £55,000.

7. Items for Discussion or Referral to Future Agendas

None

8. Date for next meeting

Monday 4th April 2022 at 8pm

The meeting closed at 8.50 p.m.