

YOU ARE HEREBY SUMMONED TO a Meeting of TATSFIELD PARISH COUNCIL which will be held in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG on Monday the 9th February 2026 at 8.00p.m. when the following agenda will be discussed: -

Samantha Head – Clerk Signed *Samantha Head*

Issued on Tuesday 3rd February 2026

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND WILL BE ABLE TO PARTICIPATE DURING SHORT ADJOURNMENTS. IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY, THE COUNCIL MAY, BY RESOLUTION, ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW

AGENDA

1. APOLOGIES
2. DECLARATIONS OF INTEREST* (relating to items on this agenda)
3. Approve and sign the MINUTES of the previous meeting held on 12th January 2026
4. Receive and Accept the Minutes of the Finance Committee meeting held on 5th February 2026
5. Participation – there will be a period of 5 minutes at the beginning of the meeting, to hear questions or statements from members of the public. The public are requested to keep their question(s) brief. There will also be an opportunity for the public to ask questions at the end of the meeting. This will be a period of 5 minutes. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.
6. Officer's report on actions outstanding since the previous meeting
7. Planning:
 - a) Planning team for February: Jason Syrett and Dave Mitchell
 - b) To determine the Parish Council's position on Appendix A:

TA/2025/1451 Motorway Service Area South, Motorway Service Area, Clacket Lane, Westerham TN16 2ER
Erection of free standing internally illuminated (static) totem sign.

Appeal: Appeal Ref – 6003433 TA/2025/1060 Mirabilis, 65 Paynesfield Road, Tatsfield TN16 2BG
Proposed single storey rear extensions (5m from main house and 2.78m from existing garage).

8. Finance:
 - a) Finance Team for February: Sue Dowse and Dave Mitchell
 - b) Authorise payments (including authorisation of internet banking) detailed in Appendix B
 - c) Receive monthly bank reconciliation reports
 - d) Receive Budget v Actual YTD spend reports
 - e) Review of Aileen McHugo Building tenancy agreements
9. Notified Items
 - a) Furze Corner project - future
 - b) EV Charging
 - c) Approach Road speed limit reduction
 - d) Remembrance Service 2026
 - e) Resident request for maintenance of Crossways outside Crossways Court
 - f) Tandridge District Council Local Plan 2024 – 2044 – consultation
 - g) Easter event
 - h) Fundraising for VH roof repairs / Christmas event and craft fair

Tatsfield Parish Council

- i) Clerk's contract

10. Reports from County Councillor, District Councillor, Village Organisations and External Organisations

- a) County Councillor
- b) District Councillor
- c) Police
- d) VHMC

11. Parish Council Land / Property

To receive updates, discuss matters and, where relevant, agree on proposals relating to:

- a) MUGA
 - MUGA refurbishment project – update

12. Meetings to attend / correspondence

13. Matters for Reporting or Inclusion in a Future Agenda

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public remain, there would be a disclosure of exempt information.

*“DECLARATIONS OF INTEREST – All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
- (ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.”