

YOU ARE HEREBY SUMMONED TO a Meeting of TATSFIELD PARISH COUNCIL which will be held in the Meeting Room, Aileen McHugo Building, Westmore Green, Tatsfield TN16 2AG on Monday the 9th May 2022 at 8.00p.m. when the following agenda will be discussed: -

Samantha Head – Clerk

Signed *Samantha Head*

Issued on Tuesday 3rd May 2022

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND WILL BE ABLE TO PARTICIPATE DURING SHORT ADJOURNMENTS. IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY, THE COUNCIL MAY, BY RESOLUTION, ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW

AGENDA

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Election of Vice-Chairman
4. Declaration of Acceptance of Office of Vice-Chairman
5. APOLOGIES
6. DECLARATIONS OF INTEREST* (relating to items on this agenda)
7. Approve and sign the MINUTES of the previous meeting held on 11th April 2022
8. Receive and accept the MINUTES of the Neighbourhood Steering Group meeting held on 16th March 2022
9. Approve the Code of Conduct for Parish Councillors
10. Proposal for and agreement on Committees for the coming year and their members
11. Proposal for and agreement on Terms of Reference for Committees
12. Proposal for and agreement on sub-committees / advisory groups for the coming year and their members
13. Proposal for and agreement on Terms of Reference for item 12
14. Proposal for and agreement of roles and responsibilities for the coming year for Parish Councillors
15. Review of leases and property agreements
16. Review of Standing Orders
17. Review of Financial Regulations
18. Review of Financial Risk Assessment
19. Review of Asset Register
20. Public Participation – there will be a period of 5 minutes at the beginning of the meeting, to hear questions or statements from members of the public. The public are requested to keep their question(s) brief. There will also be an opportunity for the public to ask questions at the end of the meeting. This will be a period of 5 minutes. In addition, it will be at the Chairman's

*⁴⁴DECLARATIONS OF INTEREST – All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
 - (ii) other interests arising under the Code of Conduct
- in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.”

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discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.

21. Officer's report

22. Planning:

- a) Planning team for May: Jason Syrett and Ian Hayman
- b) To determine the Parish Council's position on Appendix A:
TA/2022/482 Sixpenny House, 105 Paynesfield Road, Tatsfield TN16 2BQ
Erection of a replacement front porch, and replacement decking to the side and rear of the property.

23. Finance:

- a) Finance Team for May: Jason Syrett and Ian Hayman
- b) Authorise payments (including authorisation of internet banking) detailed in Appendix B

24. Notified Items

- a) Platinum Jubilee
- b) Request for permission to hold Beer Festival on Westmore Green
- c) Community Library
- d) VAS sign
- e) Eco Tatsfield – Dilo De Alwis

25. Reports from County Councillor, District Councillor, Village Organisations and External Organisations

- a) County Councillor
- b) District Councillor
- c) Neighbourhood Plan
- d) VHMC
- e) Airport
- f) PFA
- g) Police

26. Parish Council Land / Property

To receive updates, discuss matters and, where relevant, agree on proposals relating to:

- a) **Tatsfield Green**
 - Tatsfield Lodge – Boundary Dispute (under Part 2)
 - Bench and perennial flowerbed
- b) **AMB**
 - Kitchen refurb
 - Fuse board
- c) **Village Hall**
 - Little Acorns request to extend outside area for reading hub and toy store
 - Broken ridge tiles and weather vane

27. Meetings to attend / correspondence

28. Matters for Reporting or Inclusion in a Future Agenda

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public remain, there would be a disclosure of exempt information.

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