

YOU ARE HEREBY SUMMONED TO a Meeting of TATSFIELD PARISH COUNCIL which will be held remotely via Zoom (meeting ID: 982-2853-3211. Please contact the Clerk by email for the meeting password) on Monday the 12<sup>th</sup> October 2020 at 8.00p.m. when the following agenda will be discussed: -

Samantha Head – Clerk

Signed *Samantha Head*

Issued on Tuesday 6th October 2020

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND WILL BE ABLE TO PARTICIPATE DURING SHORT ADJOURNMENTS. IF THE BUSINESS OF THE MEETING RENDERS IT NECESSARY, THE COUNCIL MAY, BY RESOLUTION, ASK MEMBERS OF THE PUBLIC AND PRESS TO WITHDRAW**

## AGENDA

1. APOLOGIES
2. DECLARATIONS OF INTEREST\* (relating to items on this agenda)
3. Approve and sign the MINUTES of the previous meeting held on 14<sup>th</sup> September 2020
4. Receive and accept the MINUTES of the Neighbourhood Plan Steering Group meeting held on 18<sup>th</sup> February 2020
5. Officer's report on actions outstanding since the previous meeting
6. Public Participation – there will be a period of 5 minutes at the beginning of the meeting, to hear questions or statements from members of the public. The public are requested to keep their question(s) brief. There will also be an opportunity for the public to ask questions at the end of the meeting. This will be a period of 5 minutes. In addition, it will be at the Chairman's discretion to invite comment from any member of the public at any point during the meeting, should the Chairman feel it helpful to the item under discussion.
7. Planning:
  - a) Planning team for October: Stephen Mittins and Jason Syrett
  - b) To determine the Parish Council's position on Appendix A:  
**TA/2020/1590 3 Vern Place, Tatsfield TN16 2BF**  
Erection of part single storey/part two storey rear extension, first floor side extension and new first floor rear facing bathroom window.  
  
**TA/2020/1561 19 The Square, Paynesfield Road, Tatsfield TN16 2AS**  
Demolition of garage and rear extension. Erection of two storey side extension.
8. Finance:
  - a) Finance Team for October: Stephen Mittins and Jason Syrett
  - b) Authorise payments (including authorisation of internet banking) detailed in Appendix B
  - c) Items for expenditure:
    - CPRE Membership renewal - £36.00

\*<sup>4</sup>DECLARATIONS OF INTEREST – All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and / or
  - (ii) other interests arising under the Code of Conduct
- in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business."

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- d) Review of BT contract
- e) Review of E.On contract

## 9. Notified Items

- a) Internal Audit – Mid-year review
- b) Covid-19 update
- c) Japanese Knotweed
- d) Parkwood Road - footpath
- e) Remembrance Service – update
- f) Request from St. Marys Church re Covid community support by road
- g) Tatsfield Neighbourhood Plan – request to change name from Steering Group to Forum
- h) Tree survey / Ash Dieback Survey for trees on Parish Council land – update
- i) Dave Bishop – Christmas Carol Singalong request
- j) Parking – Rose Cottage
- k) Resident’s request – parking in turning circle at the end of the Lusted Hall Lane unmade section
- l) Pavement parking consultation
- m) Tandridge Parking Review 2020 – consider and comment
- n) Tandridge Parking Review – Paynesfield Road – ratification to submit request
- o) Felling of Oak Trees - Park Wood Golf Club

## 10. Reports from County Councillor, District Councillor, Village Organisations and External Organisations

- a) County Councillor
- b) District Councillor
- c) Village Hall Management Committee
- d) TIB
- e) THS
- f) Speedwatch
- g) PFA
- h) Neighbourhood Plan

## 11. Parish Council Land / Property

To receive updates, discuss matters and, where relevant, agree on proposals relating to:

- a) **Tatsfield Green**
  - Tatsfield Lodge – Boundary Dispute (under Part 2)
- b) **AMB**
  - Redecoration (including Room 2)
  - Re-opening for hirers
- c) **Village Hall**
  - Overnight parking
- d) **Westmore Green**
  - Picnic Benches
  - Christmas Lights

## 12. Meetings to attend / correspondence

## 13. Matters for Reporting or Inclusion in a Future Agenda

**Part 2** – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public remain, there would be a disclosure of exempt information.

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